MINUTES OF TORQUAY NEIGHBOURHOOD FORUM Steering Group
Wednesday 15th June 2024, 6.30pm
At CDT Offices and zoom

Officers of the Steering Group: Present Rodney Horder (Chair), Mike Cowdery (Vice Chair), Nigel Goodman (Treasurer)
Steering Group Members: June Pierce, Anna Scarborough, Beth Huntley, Cllr Nicole Amil, Alan Giffey, Cllr Darren Cowell, Roger Carter, Pat Bishop (part)
Other: Richard Maddox, Iain Collinson, Tracey Cabache Torbay Communities

Item	
1.	**Minute taker:** Tracey Cabache
2.	**Apologies:** Julie Brandon, Margaret Forbes-Hamilton, Cllr Steve Darling, Anthony King, Cllr Darren Cowell, Margaret Forbes-Hamilton, Roger Carter, Sarah O'Connor
3.	**Minutes of meeting 9th April 2024** Approved
4.	**Matters arising from March/April meetings:** Rosie Bennett is going to submit a CIL application following the last meeting. Actions carried forward from previous meetings: **ACTION: Rodney to raise HELAA at next Neighbourhood Planning Meeting** **ACTION: Darren to complete Neighbourhood Plan templates for Shiphay** **ACTION: Rodney to raise Good Design at next Neighbourhood Planning Meeting** **ACTION: Rodney to raise Shedden Hall Enforcement at the Neighbourhood Planning Meeting** It was raised that Cllr Mandy Darling has rejoined the Planning Committee. **ACTION: This is welcomed, Forum to ask what support will be provided to Cllr Darling due to her visual impairment?** **ACTION : Rodney to send an email to Malcolm Coe to clarify the process for distribution of CIL funds, copy Darren**

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	ACTION: Rodney to contact current steering group members who are unable to attend and ask them to stand down. Note that Neighbourhood Planning Group meetings scheduled for the year have been cancelled. Rodney will ask for them to be rescheduled. **ACTION: Re website Mike to follow up with Hubert to see if he could offer some redesign support** **ACTION: Re training Julie to circulate the letter received from English Heritage** **ACTION: Darren to provide the briefing/presentation Cllrs have received on the refresh of the Local Plan** **ACTION: Re Lincomes Conservation Area Appraisal Mike to send to Rodney who will send onto Rob Palmer, Conservation Officer**
5.	**Bank accounts/balances** No movement on balance £3,811.33.
6.	**Planning Concerns** The submission was made. On the 5th June meeting with Alan Denby, requested David Edmonson attends. Rodney Horder and Mike Cowdery to attend. The feedback has been perceived as accusatory. It is just factual. Planning applications needs to be clear and all of the information needs to be there. **ACTION: Tracey to provide Anne with contact details for Cricketfield Community Garden**
7.	**Membership of the Forum** No update
8.	**Website – maintenance** No update
9.	**Possible training seminar** Tracey reported back that the Locality website says:

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	IMPORTANT NOTICE OF GRANT AND TECHNICAL SUPPORT FOR FINANCIAL YEAR (2024/2025) *The Department for Levelling up, Housing and Communities (DLUHC) has confirmed that support for groups preparing neighbourhood plans will continue during 2024/2025.* *We will update the website once the programme is open to applications, which we anticipate will be in May 2024. We have no further information at this time so would be unable to assist you further if you were to contact us regarding this matter.* **ACTION: Tracey to keep a watching brief**
10.	**Housing supply** Still no update
11.	**Neighbourhood Plan update** • Review and confirm Policies section Rodney shared the current draft of the revised Neighbourhood Plan – see draft circulated in advance of the meeting. This formed the majority of the meeting. **ACTION: Tracey to update CPs names and maps** **ACTION: Rodney to prepare an Article 4 directive** **ACTION: Any further changes to aspirations need to be submitted within the next week** **ACTION: Rodney to make the agreed changes to the draft** • Wellswood Shopfront Design Guidelines Richard Maddock presented the place shaping piece of work the Wellswood Community Partnership have done, and the journey the community has been on. This has now turned to focus on the shop fronts on Ilsham Rd. It was suggested that this type of guidance needs to be in the neighbourhood plan – we need to make it a generic statement. It would be good to replicate this process in other areas. How can we create a toolkit to enable the community to do this?

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	ACTION: Rodney to integrate this into the revised plan **ACTION: Tracey and Richard to discuss with other CPs areas**
12.	**Local Plan update** No update.
13.	**Conservation Area Appraisals** No update
14.	**Planning Committee** **ACTION: To be discussed at the meeting with Council.**
15.	**Planning Applications** • Review of new Applications: • Current specific Applications: o Corbyn Head Hotel P/2024/0264 – privacy measures scheme has come back. Need to respond re the windows. o Land off Nicholson Road – Tim Jones' response was well received. It is in his hands now. o Singleton Gardens P/2022/1186 – Appeal has been submitted. o Shedden Hall (Enforcement) - tbc o Soak Containers, Torre Abbey Sands P/2024/0112 – not yet decided o Seabury Hotel P/2023/0721 – Recommended for refusal. Forum supported. Applicant has withdrawn it. o Sladnor Park – all quiet • Westerlands appeal – resubmit previous checklist

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16.	**Town Deal Board, Long Term Plan for Towns and Levelling Up Partnership** **Long Term Plan for Towns membership** Rodney and Tracey gave a briefing on the Long Term Plan for Towns. It was agreed to nominate Margaret Forbes-Hamilton to sit on the Towns Board on behalf of the Forum. *[Update: Process now paused due to the general election]* **Levelling Up Partnership** Tracey gave an update on the Levelling Up Partnership – an announcement will finally be made tomorrow as proposals now have ministerial approval.

17.	**Section 106/CIL**
	
	• Criteria for evaluation of CIL Projects – this was approved following the amendments agreed at the April meeting.
	• CIL Panel – Anstey's Cove was agreed.
	• CIL Applications – process & funds available – we are awaiting the CIL list and it has been promised for next week.
	• New proposals:
	  ○ Beacon Cove – to come
	  ○ Barton Cricket Club – Jim Parker will attend at the next meeting.

18.	**Torbay Council** Peer review. Tracey fed in comments to the LGA Peer meeting on the 16th April. There was not an opportunity to go into lots of detail but the general disquiet was fed in. One of the peer reviewers was surprised that no-one had mentioned the Local Plan in their inter-views to date.
19.	**School Zones Consultation** 20mph zones are proposed around all schools. Loss of 18 seconds per mile. Neighbourhood Plan has an aspiration for all residential areas to be 20mph. There was a heated discussion and numerous viewpoints. It was agreed to bring in presentation from the 20 is plenty campaign. **ACTION: Beth to link Tracey to Anna Semlyen to fix a date.**

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20.	**Any other business** There were no other items of business.
	Next meetings: Next meetings: 12 June (to avoid Cabinet clash), 10 July (to avoid Cabinet clash) No meeting in August?

The meeting closed at 9pm.

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