MINUTES OF TORQUAY NEIGHBOURHOOD FORUM
Steering Group

Tuesday 12 July, 7.00pm
At CDT Offices plus Zoom

Officers of the Steering Group: Present Rodney Horder (Chair), Pat Bishop (Treasurer), Digital: Julie Brandon (communications)
Steering Group Members: (resent Chris Davies, June Pierce,
Digital: Nigel Goodman, Margaret Forbes Hamilton, Alan Griffey, John Rawson, , Kelly Harvey

Rodney Horder welcomed new Steering Group members: Kelly Harvey and June Pierce, plus Gary Goswell-Monro who was unable to attend.

Item	
1.	**Minute taker** John Arcus
2.	**Apologies:** Roger Carter, Tracey Cabache, Sue Kenway. Steve Darling. Sarah O'Connor
3.	**Minutes of Meeting 14 June 2022** Minutes from meeting held on the 14 June 2022 – accepted and approved.
4.	**Matters arising** JP -Pipes are being laid along Cockington, she will follow up. RH – VCSE Levelling up Tracey C is in discussions and will inform the group.
5.	**Bank accounts** Pat's statement – Funding is available for neighbourhood plans – how much available? Darren to confirm Included in expenses paid: -. new website costs, judicial review costs. £5K available remaining. • Costs for a new referendum to be determined •

6.	**Membership of the Forum** New members representing Community Partnerships – they can have more than 1 representative which will help continuity. RICC meeting – did any join? Tracey has sent a list of names to RH, but no new members identified.
7.	**Constitution – Approval** Amendments to constitution started in 2019. Time to update. • Torbay Councillors can be Officers. Example: the new forum in Churston Galmpton & Broadsands is chaired by a Councillor. • Discussion was - Would it compromise the Forum? – It was agreed not. • Confidentiality clause covers GDPR but doesn't name it – so be good to add GDPR later. • In the preamble Brixham mentioned as one of the three towns, not reflecting the recent split of Churston Galmpton & Broadsands. As the preamble is historical for the original Plans it was agreed not to change. • Typo in the governance clause. RH to amend • Revised Constitution proposed for Adoption by RH, seconded by CD and adopted and approved by show of hands. • Action: RH to circulate to members, and place on Website.
8.	**Election of Officers.** Pat took over the chair. June nominated Rodney Chris seconded – members approved. RH re-elected. • Chair – Rodney Horder to continue, and resumed the Chair. • Vice Chair – Darren Cowell - RH Proposed, Chris seconded, all in favour. • Treasurer – Pat to stand down when a new volunteer is recruited. Finding a second person to sign checks is the busy part of the job. We could shift to online account and BACS you can use a piece of tech to gain two signatures. ALL seek a volunteer please. • Communications – new website updating is the main role. Julie to continue. RH nominated, June seconded, approved. • Secretary – provided by CDT
9.	**Planning Committee** • Upton Manor Farm in Brixham – refused at the Planning Committee on 27 June. • Meeting on 11 July cancelled.
10.	**Planning Applications**

- Review of new Applications – RH sent weekly list
- Current specific Applications:
    - Shedden Hall: Julie and RH – they are delivering houses on derelict site. Good greenspaces. Parking limited, affordable housing plans not included, no indication that Design for Living guidance has been met. Close to public transport. Range of building styles around. Access on to main roads could be an issue. Consultee Response submitted, Planning Officer is re-visiting building design and height.
    - Rowcroft P/2022/0772 – looks exciting in principle. Who can do the Policy check list? Margaret has been to their presentations, There are 10 pages of documents. Kelly and Rodney to assist Margaret.
    - Corbyn Head – update. Decision required on the way forward – RH showed a presentation. The Council and TDA will be having further discussions, but desire input from the Forum. Toilets are virtually closed at the moment. Disabled ones seemed closed as well. This is a Council and TDA project – aim is for them to do the development and lease out to commercial business. WESUP may have been told to step back, but are welcome to bid – they may rent it. The area is a designated Greenspace. Other Council projects are higher priority, and proving to be more expensive than budgeted for.

      Discussion: Range of options in presentation by RH -
        - What would the forum like to do?
        - **Commercial lease**: Distance between businesses having the same offering – is this an issue? Limited by Council regulations rather than Planning considerations.
        - Footprint and height to be same as existing building.
        - Julie - WESUP could make this successful – we thought that was the understanding. They need to be able to offer something different from other businesses. We need to ensure they can be commercially viable.
        - **Trees:** Concern over long term survival of trees. Chris – (and Steve Darling on site visit). RH - If building is same footprint trees will not overhang. Small plaque commemorating the tree planting.
        - **Toilets:** Julie – there is a need for toilets, this is the Council view – and someone else to be responsible for them. But they have been closed for 2 years except disabled with a key – what evidence is there for a need for the toilets? Everyone use the disabled toilet. Other options are - Rail station and Abbey Gardens. Corbyn, Livermead etc have no toilets- next is Preston. People are desperate to find toilets.

	○ Teignmouth, Dawlish and Newton Abbott provide free toilets. Impact on tourism in Torquay if we don't provide facilities for people. Doesn't need to be disabled toilets. ○ Commercial operation with toilets– would toilets be free? ○ Oddicombe – is an example where private ownership works well – people can use the toilet and not have to purchase goods. ○ Pat B ie plan could be similar to Babbacombe Downs toilets – and nice shelter – handed over to local organization to run. ○ Maidencoombe café is successful. Toilets run by pub. No competition. ○ Unisex and urinals are OK. ○ **Parking:** Concern over parking. ○ Parking access for deliveries and cleaning not customers. This would be up to the business. ○ Parking two spaces – license only two cars. Emergency services have another access point. ○ **Play areas:** Abbey Park – children's play area – Council response are - we cannot afford or maintain children's play areas**.** ○ Consider play equipment and fencing -as alternative to beach for families. Like geopark. May not be possible in Greenspace. ○ Solid pitch and leased by council unlikely because of Greenspace issues. ○ It is not going to happen soon – there are other projects and costs going up. • Proposed – RH -Commercial with free toilets. Could this be a condition – keep toilets, constraint with policies and toilets available to public. These two options were proposed: ○ **Option 1: toilets free to the public is a priority– open to it being a commercial lease if this can happen. Must be the same number of toilet facilities for public to use. (RH)** ○ **Option2– refurbish and reinstate the toilets under Council control – it is a sensitive and historic area. (Alan)**

11.	**Housing Supply** 1. There is a Cabinet meeting tonight to consider further consultation – not enough land at present. 2. 300 is too low a target for houses per year to be considered to present to Government. It is important to have a proper quota listed. 3. Can we add Rowcroft accommodation to Torquay numbers – current there is a holdup to plan. RH yes, can be added as an Allocated site in the NP.
12.	**Neighbourhood Plan update** • Current draft has been sent to David Chetwyn for Health Check.
13.	**Torbay Together Partnership:** Julie **-** Neighbourhood Forums shouldn't be involved with the commercial/business aspects, but proper communication to Forum and relevant Community Partnerships is essential.. Not sure what is happening. The main need is to get correct information to the Community Partnerships.

14.	**Section 106/CIL**
	• CIL Applications – approved to submit RH to send in. RH send Margaret a form.
	  ○ Wellswood – Replacement of toddler swing
	  ○ Maidencombe - Maidencombe beach, steps and railings: restoration and extension
	• Tracking payments – Darren to look into this.
	• P/2017/0888 Livvy Dean – details needed.

15.	**Torquay Neighbourhood Plan Forum website** Going ahead – cheque signed for Julian Reese. Julie – can we check the archive material? ALL if you see anything out of date let Julie know. RH to send link to ALL.
16.	**AOB** • The School Plan had been released but demonstrates that Housing needs do not correlate with reality. in Torbay • Brixham – 75% of fishing fleet and quotas are being sold to a Devon company the Carter Brothers – they own Greendale. With the council funding the quay – is this wise? Chris Email Karen Kennedy.

18.	**Closing** Meeting Concluded at 20:20 **Next Meetings** Second (usually) Tuesday of month 09 August 2022, 13 September 2022, 11 October 2022