# MINUTES OF NEIGHBOURHOOD PLAN TORQUAY
## Steering Group Meeting
## TCDT Building, Temperance Street, 8th May 2017 6.30 – 8.30pm

**Officers of the Steering Group:**

Leon Butler, Chair,
Julie Brandon, Communications Officer,
Darren Cowell, Vice Chair

**Steering Group Members:** Pat Bishop, Sue Kenway, John Rawson, Len Short (for Paul Raybould), Alan Griffey, Brian Roberts,

**Residents/Public Attendance:** Andy Gunther (AGu), Torbay Council**,** Cllr Excell, Mark Hoyle, Nigel Goodman, Nigel and Chris Davies, Tracey Cabache (Minutes)

| Item | Minute/Action Agreed |
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| **1.** | **Welcome, Housekeeping and Apologies**<br>LB welcomed all to the meeting.<br>Apologies were recorded from Margaret Forbes-Hamilton. |
| **2.** | **Minutes of the last meeting and matter arising**<br>The minutes of February 2017 were agreed as a true record.<br>Re: the Actions:<br>Andy Gunther, Pat Bishop, Darren Cowell and Tracey Cabache had met twice with the planning dept at Torbay Council re the draft plan.<br>Tracey Cabache has started work on the Statement of Community Involvement<br>Pat Bishop's work on the Greenspaces has continued. Further input is needed from Hele's Angels re Local Green Spaces, Fort Apache etc. **ACTION: Steve G/Darren**<br>Bill Taylor provided some wording for Memorial Gardens – but this might need adding to<br>Darren still to provide feedback on maps for Shiphay and the Willows.<br>Andy Gunther to complete maps when all the information has been completed. |

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| | Letters had been completed.<br>Election is on the agenda. |
| **3.** | **Financial Review**<br>Andy Baker provided an update.<br>£8,712 has been paid to the Council<br>There is £3,669 in the bank<br>One.com to be paid £33.55<br>Council is still holding £5,000 for the TNF<br>Current actual against budget prediction is £502 deficit which is acceptable currently. We do still have the option of applying for more grant monies from Locality.<br>**ACTION: Graphic Design quote to come via AGu** |
| **4.** | **Election of Officers**<br>Chairperson – Leon Butler was nominated by Darren Cowell, seconded by Julie Brandon and was duly elected.<br>Vice Chairperson – Darren Cowell was nominated by Pat Bishop, seconded Julie Brandon and was duly elected.<br>Treasurer – Julie Brandon was nominated, seconded by Darren Cowell and was duly elected. UPDATE CORRECTION: Pat Bishop was nominated and duly elected.<br>Communications – Brian Roberts was nominated, seconded by Pat Bishop and was duly elected. UPDATE CORRECTION: Julie Brandon was nominated and duly elected.<br>Thanks was extended to Andy Baker for all his hard work as Treasurer over the past few years.<br>It was also agreed to Co-Opt a member of the Maidencombe Residents Association onto the Steering Group (this might be different people at different times based on expertise).<br>**ACTION: It was agreed to review the rest of the Steering Group Membership at the next meeting.** |
| **5.** | **A review of latest draft Plan and supporting information**<br>The meetings with Torbay Council looked mainly at the policies in the main body of the document. Most were compliant, those that were not have been amended to aspirations and moved to the relevant CP section. There have been no major changes to the general thrust of the plan. Things have been added eg more LGSs. There is a question re whether there has been enough engagement with landowners. Deliverability needs to be checked re a few sites eg Bancourt Hotel, Torre Station Storage site. It is worth putting the revised plan back out for a lighter consultation once all of the changes have been made.<br>Pat Bishop expressed concerns about land leased to the Torbay Coast and Countryside Trust, and what would happen if some of this went back to the Council and was not allocated a designation in the Neighbourhood Plan.<br>**ACTION: AGU to provide a map of TCCT leased land.**<br>AGu also added that we need to show that we have scrutinized our green spaces and have justifications for those proposed as LGSs. |

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| | **ACTION: AGu to advise on list when complete**<br>**It might also be good to get an independent view from Locality on our LGSs.**<br><br>Maidencombe Residents raised the current issues re tree felling in Sladnor Park.<br>**ACTION: Maidencombe Residents to suggest an area therein to be protected and provide the justification**<br>Pat also added that she was worried that not all of the LGS proposed are adequately justified.<br>**ACTION: Send the LGS Supporting evidence to all CPs and ask for this si be discussed at their next meeting.**<br><br>The process moving forward is for these last amendments to be made.<br>• Light touch 6 week consultation and last amendments made.<br>• 6 week published period.<br>• Draft plan and comments go to the examiner. Their feedback may be written or there any be a hearing.<br>• Referendum.<br>NB Once the plan has got through the examination stage it hold a lot of weight.<br><br>The issue of the Pavilion development and the TNP was raised. Mark Hoyle noted that the Development Management Control Meeting too into account the emerging Tourism Destination Plan but not the TNP. The Torquay Town Centre Community Partnership (TTCCP), Save Cary Green and Friends of the Earth are progressing a Judicial Review. At the moment a Planning Approval Notice has not been issued.<br>Question was asked what happens to the Community Infrastructure Levy (CIL) if the planning notice is not issued on time.<br>**ACTION: AGu to find out.** |
| **6.** | **Outstanding requirements pre submission**<br>The Statement of Community Involvement needs to be completed<br>**ACTION: Tracey**<br>The Statement of Basic Conditions needs to be drafted. MRA offered to pull this together and AGu offered support<br>**ACTION: MRA and AGu**<br>All aspects of the plan need to be checked for adequate justification<br>**ACTION Leon Butler**<br>**Greenspace appendix needs to be completed**<br>**ACTION: Pat Bishop with Hele's Angels, Barton and Watcombe CP, TTCCP, Torre and Upton CP and Ellacombe CP.** |
| **7.** | **AOB and next meeting**<br><br>There was no other business<br>Next meeting would be public and on June 5th at 6.30pm at the Torbay Community Development Trust office. |

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| | The meeting closed at 8pm |