MINUTES OF NEIGHBOURHOOD PLAN TORQUAY
Steering Group
CDT Building, Temperance Street, 8th February 2016 6.30 – 8.30pm

Officers of the Steering Group:

Leon Butler (LB) Chair
Julie Brandon (JB) Communications Officer
Andy Baker (AB) Treasurer

Steering Group Members:

Alan Griffey (AG) Len Short (LS) Sue Kenway (SK) Pat Bishop (PB) Martin Cavanna (MC) John Rawson (JR) Darren Cowell (DC) Margaret Forbes Hamilton(MFH)) Usha Garratttley(UG)Steve Darling(SG)

Residents / Public Attendance:

Andrew Gunther (AGu) Torbay Council Tracey Cabache (TC) Sam Bolton TCDT (minutes)

Item	Minute/Action Agreed
1.	**Welcome, Housekeeping and Apologies** LB welcomed all to the meeting. Apologies Brian Roberts and Steve Frangos Leon apologised as he was supposed to elect officers and can we do it at next SG meeting in May **ACTION : Leon**
2.	**Matters arising : Steering Group Meeting January** LB hasn't yet done anything about CIL , CIL needs to be spent on something that improves community life. Plymouth is doing a crowd funder – it could be a project e.g. Ageing Well or gardening, it was discussed if TCDT could oversea CIL? This could be an option Consensus is that CIL money is managed by the TCDT /CPs all agreed on this. Large sites will be section 106 and smaller developments will be CIL. 75% of CIL money to be decided by the council The CIL money will be managed through the Neighbourhood Forum and in the future any other group of that name. **ACTION : Leon to put in housing policy** PB has printed off details of the public transport policy, this is a twenty year plan and may want to change things in future. SD said the council have so little influence over Stagecoach as it is self-regulating. We need to make it clear in the Neighbourhood Plan that we have an expectation to be consulted. It is in the NP to have two parking spaces per home – if there was good buses the plan could be relaxed. CPs need to put what they want regarding parking in the Transport Policy, this won't be the same for all CPs as each area is different.

	The idea of bringing in a 'French policy' regarding motor homes as they are parked and lined up in all areas across the bay ,we would welcome the provision of a site for them.
3	**Treasurers Report** **ACTION : Leon to refresh budget** AB gave out budget details to date. AGu has spoken to locality – money can't now be spent until April 1st. £14,000 available to forum , locality could come and have a look at the budget before it goes to council
4.	**Public Consultations Plan** The flyer in with the Council Tax bills seemed to be the best idea, the front of the leaflet needs to be a hook e.g. Pavilions or Fleet Walk, and we want a positive reaction so people don't put it in the bin. The image of the wrecking ball and the Town Hall is symbolic as it says Community not Council saying what they want to do. The motion was passed for the flyer to be wrecking ball/Town Hall. AGu gave out handouts regarding development of Maidencombe and Neighbourhood Plan. By the end of the week all the CP chapters need to be completed, TC said if we all follow the same template it will be so much easier. AGu said he will send out the template to everyone so they can see how it should be laid out. Leon is concerned about the empty buildings in the town centre, for example Roebuck House keeps going up for auction and no one ever buys it, and we need housing in the town centre but not one bedroom accommodation. Torquay CP can put something in their policy to reflect their need for housing in the town centre, we need to encourage the people who own these sites to redevelop them. It was discussed how we capture data at the launch event, post it notes was suggested or data capture forms. Perhaps we could do a pull out or a serious of articles in the Herald Express we will need to send images and copy to Jim Parker and all CPs need to tell us what events are planned
5	**Next Meeting and AOB :** 7th March public meeting at Livermead House Hotel @2-8pm 9th May steering group at TCDT @6.30pm

Meeting Closed at 8.30pm