MINUTES OF NEIGHBOURHOOD PLAN TORQUAY
Steering Group Meeting
TCDT Building, Temperance Street, 5th February, 2018 6.30 – 8.30pm

Officers of the Steering Group: Leon Butler, Chair,
Darren Cowell, Vice Chair
Pat Bishop, Treasurer

Steering Group Members: Sue Kenway, Len Short (for Paul Raybould), Alan Griffey, Steve Darling, Margaret Forbes-Hamilton, Julie Brandon

Residents/Public Attendance: Nigel Goodman, Chris Davies, Tracey Cabache, Rodney Horder.

Joanne Ginger and Mark Smith (Minutes)

Apologies John Rawson, Brian Roberts

Item	Minute/Action Agreed
1.	**Apologies and Housekeeping** LB welcomed all to the meeting. Apologies were recorded from John Rawson and Brian Roberts
2.	**Update and discussion on** **a. Redesignation** **b. Examination Process** **c. Ratification of decision to use expert support via Locality or direct purchase** **d. Post submission consultation results** **e. The weight of Neighbourhood Plans post submission** **a.** The redesignation of the Neighbourhood Plan was granted, after a lengthy process, for a further 5 years. It was noted there had been a great turnout at the meeting. **b.** The plan has been submitted with the examination process taking place at the same time the tender was put out, there have been no applications.

	The deadline has now been extended to Thursday 8th February. If there is insufficient interest, applicants will then be selected via NPIERS. If there is then no decision there will be a show of no confidence. **c.** Torquay has been upgraded to advanced. Leon has released an email in the attempt to employ a legal expert through Locality with an initial timescale of 6 weeks given. It was argued that this may not be long enough to employ someone and that one person may not be sufficient due to the size of the town. There is a £3.5k budget for each area (Torquay, Paignton and Brixham). **d.** Council Officers rejected to 82% of policies (Torquay), the TDA to a number of regeneration policies and all Green Spaces were also rejected. Representation by Adam Luscombe has not been agreed by members which has been pointed out to the council. Questions have been submitted to ask at the council February/May? Meeting which has been met with a refusal. SD raised the question at the pre-full council meeting to make Councillors aware. SD will check if the meeting scheduled to take place on 22nd is going ahead and will advise accordingly. **e.** Has evolved since two issues were questioned, consultation has now finished and is now at an advanced stage. **Action:** **Leon to inform members by email**
3.	**Review of Constitution and membership – what changes do we need post issues raised by developers in Reg 14 Consultation and TC reports on re-designation.** Two points were raised in the Officer Report regarding redesignation one being Sladnor Park. The definition of membership may need to be clarified as part of the constitution (reg. 14). A code of conduct is needed which possibly could come from the Community Partnership. A paragraph of text may need to be included regarding membership se we are compliant, the Community Partnership may also cover this. Above changes to take place at the AGM. **Action:** **Leon will action**
4.	**Budget and project spend plan** No monies have been paid out since January. It was noted that the bank statements tallied up accordingly though there was some dispute regarding the reserve figures. **Action:** **Leon to cross-reference figures** **AOB** The group referred to the earlier conservation regarding obtaining professional technical support in relation to policies Action:

	Leon to contact localities to try and obtain this support The open spaces consultation is being rewritten after 5 years, this should have been 10 years. The Green space forum took place on the 19th February. There were many points raised regarding the recent Survey Monkey survey: • **Groundwork had disputed the forms entry.** • **There was a possible conflict of interests regarding Groundworks being involved.** • **It was felt that Survey Monkey only being available online was discriminative to those without the internet and those not competent in I.T.** • **A workshop will take place on the 22nd March to review Survey Monkey, further consultation will then follow.** The next meeting will take place on the 5th March Meeting closed at 20.33